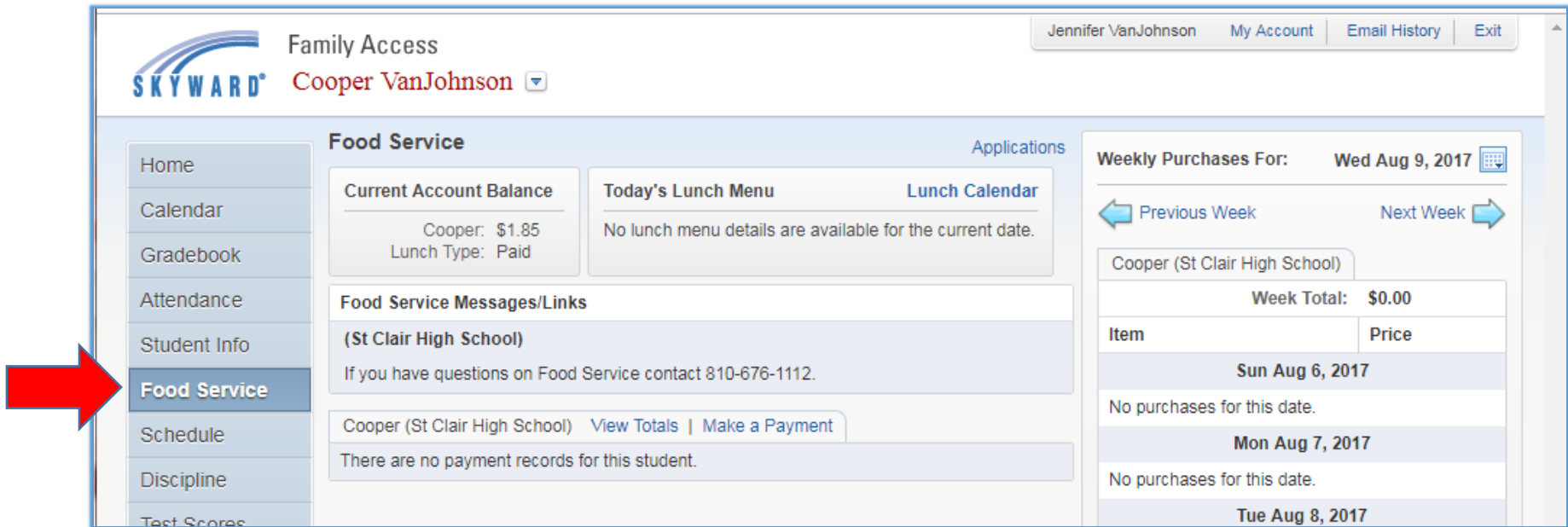


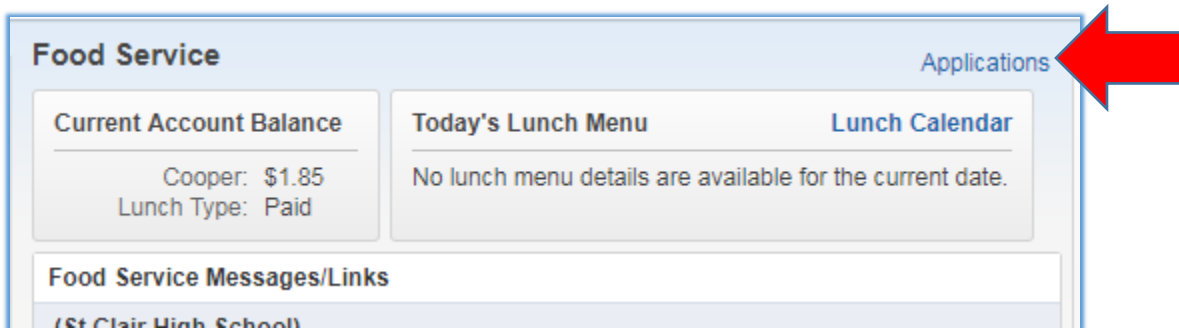
Entering a Food Service Application Online via Skyward

Select Food Service from your menu options



The screenshot shows the Skyward Family Access interface for user Jennifer VanJohnson. The user's name is Cooper VanJohnson. The main navigation menu on the left includes Home, Calendar, Gradebook, Attendance, Student Info, Food Service (highlighted with a red arrow), Schedule, Discipline, and Test Scores. The Food Service section displays the current account balance for Cooper as \$1.85 with a paid lunch type. It also shows today's lunch menu as unavailable. A red arrow points to the 'Food Service' link in the left-hand navigation menu.

Click on the Application link



This close-up view of the Food Service section shows the 'Applications' link highlighted with a red arrow. The account balance and lunch menu information are also visible in this view.

Click on Add Application



Food Service Applications

Pending Application | **Add Application** | Print Application

No pending application was found.

Security settings do not allow you to view student application information.

Start by viewing the Instruction for Applying.

Secure | <https://skytrainech.sccresa.org/scripts/wsisa.dll/WService=wsECHTrn/sfamaedit020.w>

Application for Free and Reduced Price School Meals

Steps	Application for Free and Reduced Price School Meals
Letter to Parents ➔ Instructions for Applying Federal Income Chart Privacy Act Statement	<p>Instructions for Applying. Please select the option below after reviewing all information. Questions can be directed to contact information supplied in the Letter to Parents.</p> <p><input type="checkbox"/> I have read the Instructions for Applying and would like to continue the application</p>
Application <ul style="list-style-type: none">• Step 1: Child Names• Step 2: Benefits• Step 3: Gross Income• Step 4: Signature• Optional: Ethnicity and Race	<p>Please use these instructions to help you fill out the application for free or reduced price school meals. You only more than one school in East China School District. The application must be filled out completely to certify your application.</p> <p>Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. Contact information: Jennifer Humphrey, 810.676.1112, jhumphrey@ecsd.us.</p> <p>PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE PAPER APPLICATION AND DO YOUR OWN WORK.</p> <p>STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS THROUGH GRADE 12, INCLUDING GRADE 12 STUDENTS WHO ARE CURRENTLY ENROLLED IN COLLEGE.</p> <p>Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you.</p> <p>Who should I list here? When filling out this section, please include all members in your household who are:</p>
Review and Submit	

Click on I have read the Instructions....application checkbox

Click on the Federal Income Chart option, review and click on the checkbox if you don't qualify or are choosing not to complete an application

Secure | <https://skytrainech.sccresa.org/scripts/wsisa.dll/WService=wsECHTrn/sfamaedit020.w>

Application for Free and Reduced Price School Meals

Steps Application for Free and Reduced Price School Meals Pr

- Letter to Parents
- Instructions for Applying
- Federal Income Chart**
- Privacy Act Statement

Application

- **Step 1:** Child Names
- **Step 2:** Benefits
- **Step 3:** Gross Income
- **Step 4:** Signature
- **Optional:** Ethnicity and Race

Review and Submit

Your children may qualify for free or reduced price meals if your household income falls within the limits on this chart.
If you do not qualify for benefits or do not wish to complete an application, check the option below.

I do not qualify for benefits or do not wish to complete an application

FEDERAL INCOME CHART
For School Year 2017-18

Household Size	Yearly	Monthly	Weekly
1	22,311	1,860	430
2	30,044	2,504	578
3	37,777	3,149	727
4	45,510	3,793	876
5	53,243	4,437	1,024
6	60,976	5,082	1,173

Click on the Next button to continue to Step 1

[Previous](#) [Next](#) [Print](#) [Back](#)

e programs?

Go to Application Step 1. Add all Household Members that are infants, children and students up to and including grade 12.

Secure | <https://skytrainech.sccresa.org/scripts/wsisa.dll/WService=wsECHTrn/sfamaedit020.w>

Application for Free and Reduced Price School Meals

Steps	Application for Free and Reduced Price School Meals																																										
<p>Letter to Parents</p> <p>Instructions for Applying</p> <p>Federal Income Chart</p> <p>Privacy Act Statement</p> <p>Application</p> <ul style="list-style-type: none"> ➔ Step 1: Child Names • Step 2: Benefits • Step 3: Gross Income • Step 4: Signature • Optional: Ethnicity and Race <p>Review and Submit</p>	<p>Step 1 - List ALL Household Members who are infants, children, and students up to and including grade 12. If more spaces are required for additional names, attach another sheet of paper.</p> <p><input type="checkbox"/> Add More Names to Application</p> <p>Definition of Household Member: Anyone who is living with you and shares income and expenses, even if not related. Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals for more information.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2" style="width: 45%;">Child's First Name, Middle Initial, Last Name</th> <th rowspan="2" style="width: 10%;">Student?</th> <th rowspan="2" style="width: 25%;">School Name</th> <th colspan="2" style="width: 20%;">Check all that apply</th> </tr> <tr> <th style="font-size: small;">Foster Child</th> <th style="font-size: small;">Homeless, Migrant, Runaway</th> </tr> </thead> <tbody> <tr style="background-color: #f8d7da;"> <td>(Example) Student A. Smith</td> <td>✓</td> <td>School Name</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr style="background-color: #d1ecf1;"> <td></td> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>	Child's First Name, Middle Initial, Last Name	Student?	School Name	Check all that apply		Foster Child	Homeless, Migrant, Runaway	(Example) Student A. Smith	✓	School Name	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
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Click on Next to continue to Step 2

Previous Next Print Back
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Step 2, complete form if applicable. Click on Next to go to Step 3

Steps	Application for Free and Reduced Price School Meals
Letter to Parents Instructions for Applying Federal Income Chart Privacy Act Statement Application <ul style="list-style-type: none">• Step 1: Child Names➔ Step 2: Benefits• Step 3: Gross Income• Step 4: Signature• Optional: Ethnicity and Race	Step 2 - Do any Household Members (including you) currently participate in one or more of the following assistance programs? <input type="checkbox"/> SNAP, TANF, or FDPIR If you didn't check the box: Go to Step 3 and complete. If you checked the box: Write a case number here then go to Step 4 (Do not complete STEP 3) Case Number: <input type="text"/>

Click on Next to continue to Step 3

Previous Next Print Back
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Step 3, complete Income information and click on Next to continue

Application for Free and Reduced Price School Meals																																																															
Steps	Application for Free and Reduced Price School Meals																																																														
Letter to Parents Instructions for Applying Federal Income Chart Privacy Act Statement Application <ul style="list-style-type: none"> • Step 1: Child Names • Step 2: Benefits ➔ Step 3: Gross Income • Step 4: Signature • Optional: Ethnicity and Race Review and Submit	<p>Step 3 - Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)</p> <p><input type="checkbox"/> Add More Names to Application</p> <hr/> <p>Please read Instructions for Applying for more information. The Sources of Income for Children section will help you. The Adults section will help you with the All Adult Household Members section.</p> <p>A. Child Income</p> <p>Sometimes children in the household earn income. Please include the TOTAL income earned by all children in household list.</p> <p>Gross Income and How Often It Was Received ?</p> <p>Child Income: <input type="text" value="\$0"/> <input type="text" value=""/></p> <p>B. All Adult Household Members (including yourself)</p> <p>List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household member, list each source in whole dollars only. If they do not receive income from any source, write '0'. If you enter '0' or leave any field blank, it will be reported as '0'.</p> <table border="1"> <thead> <tr> <th rowspan="2">Name of Adult Household Members First Name, Middle Initial, Last Name</th> <th colspan="6">Gross Income and How Often It Was Received ?</th> </tr> <tr> <th colspan="2">Earnings from Work</th> <th colspan="2">Public Assistance, Child Support, Alimony</th> <th colspan="2">Pensions, Retirement, All Other Income</th> </tr> </thead> <tbody> <tr> <td>(Example) Jane A. Smith</td> <td>\$200</td> <td>W</td> <td>\$150</td> <td>B</td> <td>\$50</td> <td>M</td> </tr> <tr> <td>Jennifer VanJohnson</td> <td>\$500</td> <td>W</td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> </tr> <tr> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> </tr> <tr> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> </tr> <tr> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> </tr> <tr> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> </tr> <tr> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> <td>\$0</td> <td></td> </tr> </tbody> </table> <p>* Total Household Members (Children and Adults): <input type="text" value="3"/></p> <p>* Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member: ***-**-<input type="text" value="0000"/> <input checked="" type="checkbox"/> Check if no SSN</p>	Name of Adult Household Members First Name, Middle Initial, Last Name	Gross Income and How Often It Was Received ?						Earnings from Work		Public Assistance, Child Support, Alimony		Pensions, Retirement, All Other Income		(Example) Jane A. Smith	\$200	W	\$150	B	\$50	M	Jennifer VanJohnson	\$500	W	\$0		\$0			\$0		\$0		\$0			\$0		\$0		\$0			\$0		\$0		\$0			\$0		\$0		\$0			\$0		\$0		\$0	
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Click on Next ton continue to step 4

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Step 4, complete the contact information and click on Next to continue

Application for Free and Reduced Price School Meals																									
Steps	Application for Free and Reduced Price School Meals Previous Next Print Back																								
Letter to Parents Instructions for Applying Federal Income Chart Privacy Act Statement Application <ul style="list-style-type: none">• Step 1: Child Names• Step 2: Benefits• Step 3: Gross Income➔ Step 4: Signature• Optional: Ethnicity and Race Review and Submit	Step 4 - Contact Information and Adult Signature <p>I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws 1.</p> <table><tr><td>Street Address (if available):</td><td><input type="text" value="499 Range Rd"/></td><td>Daytime Phone:</td><td><input type="text" value="(810) 555-1212"/></td><td>Ext:</td><td><input type="text"/></td></tr><tr><td>City:</td><td><input type="text" value="Saint Clair"/></td><td>State:</td><td><input type="text" value="MI"/></td><td>Zip Code:</td><td><input type="text" value="48079"/></td></tr><tr><td>* Printed name of adult completing the form:</td><td><input type="text" value="Jennifer VanJohnson"/></td><td>* Signature of adult completing the form:</td><td colspan="3"><input type="text" value="<Signed Electronically>"/> Remove</td></tr><tr><td>Today's Date:</td><td><input type="text" value="08/09/2017"/></td><td>Email (optional):</td><td colspan="3"><input type="text" value="jvanjohnson@email.com"/></td></tr></table>	Street Address (if available):	<input type="text" value="499 Range Rd"/>	Daytime Phone:	<input type="text" value="(810) 555-1212"/>	Ext:	<input type="text"/>	City:	<input type="text" value="Saint Clair"/>	State:	<input type="text" value="MI"/>	Zip Code:	<input type="text" value="48079"/>	* Printed name of adult completing the form:	<input type="text" value="Jennifer VanJohnson"/>	* Signature of adult completing the form:	<input type="text" value="<Signed Electronically>"/> Remove			Today's Date:	<input type="text" value="08/09/2017"/>	Email (optional):	<input type="text" value="jvanjohnson@email.com"/>		
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Complete the Optional screen, if desired. Click on Next to continue

Application for Free and Reduced Price School Meals	
Steps	Application for Free and Reduced Price School Meals
Letter to Parents Instructions for Applying Federal Income Chart Privacy Act Statement	Optional - Children's Ethnic and Racial Identities We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are providing the best services possible. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.
Application <ul style="list-style-type: none">• Step 1: Child Names• Step 2: Benefits• Step 3: Gross Income• Step 4: Signature➔ Optional: Ethnicity and Race	<input checked="" type="checkbox"/> I would like to report this optional information Mark one ethnic identity: Mark one or more racial identities: <input type="radio"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Black or African American <input checked="" type="radio"/> Not Hispanic/Latino <input checked="" type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander

Review the information on your online application. Click on Submit Application button to send the application for review.

Application for Free and Reduced Price School Meals																																										
Steps Letter to Parents Instructions for Applying Federal Income Chart Privacy Act Statement Application <ul style="list-style-type: none"> • Step 1: Child Names • Step 2: Benefits • Step 3: Gross Income • Step 4: Signature • Optional: Ethnicity and Race → Review and Submit	Application for Free and Reduced Price School Meals Please review the completed application and click the button to submit the application. <div style="display: flex; align-items: center;"> <div style="border: 1px solid #ccc; padding: 5px; margin-right: 10px; text-align: center;"> Submit Application </div> <div style="color: red; font-weight: bold; font-size: 1.2em;">!</div> <div style="color: red; font-weight: bold; font-size: 0.8em;"> NOTE: The application has not yet been submitted. This application will not be considered until the Submit Application button is clicked. </div> </div> Step 1 - List ALL Household Members who are infants, children, and students up to and including grade 12. If more spaces are required for additional names, attach another sheet of paper. Definition of Household Member : Anyone who is living with you and shares income and expenses, even if not related. Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free Meals for more information. <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Child's First Name, Middle Initial, Last Name</th> <th rowspan="2">Student?</th> <th rowspan="2">School Name</th> <th colspan="2">Check all that apply</th> </tr> <tr> <th>Foster Child</th> <th>Homeless, Migrant, Runaway</th> </tr> </thead> <tbody> <tr> <td>Cooper VanJohnson</td> <td>✓</td> <td>St Clair High School</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>MaryAnn VanJohnson</td> <td>✓</td> <td>St Clair Middle School</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td> </td> <td><input type="checkbox"/></td> <td> </td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td> </td> <td><input type="checkbox"/></td> <td> </td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td> </td> <td><input type="checkbox"/></td> <td> </td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td> </td> <td><input type="checkbox"/></td> <td> </td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table> Step 2 - Do any Household Members (including you) currently participate in one or more of the following assistance programs? <input type="checkbox"/> SNAP, TANF, or FDPIR If you didn't check the box: Go to Step 3 and complete. If you checked the box: Write a case number here then go to Step 4 (Do not complete STEP 3) Case Number: <input style="width: 100px;" type="text"/> Step 3 - Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2) Please read Instructions for Applying for more information. The Sources of Income for Children section will help you with the Adults section will help you with the All Adult Household Members section. A. Child Income Sometimes children in the household earn income. Please include the TOTAL income earned by all children in household <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Gross Income and How Often It Was Received</th> </tr> </thead> <tbody> <tr> <td>Child Income:</td> <td><input style="width: 100px;" type="text"/></td> </tr> </tbody> </table>	Child's First Name, Middle Initial, Last Name	Student?	School Name	Check all that apply		Foster Child	Homeless, Migrant, Runaway	Cooper VanJohnson	✓	St Clair High School	<input type="checkbox"/>	<input type="checkbox"/>	MaryAnn VanJohnson	✓	St Clair Middle School	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Gross Income and How Often It Was Received		Child Income:	<input style="width: 100px;" type="text"/>
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You will be notified by the district after your application has been processed.

